Rule 10.1 Form SD 2

STATUTORY DEMAND

under Section 268(1)(a) of the Insolvency Act 1986. Debt for Liquidated Sum Payable Immediately

WARNING

- This is an important document. You should refer to the notes below entitled "How to comply with a statutory demand or have it set aside."
- If you wish to have this demand set aside you must make application to do so within 18 days from its service on you.
- If you do not apply to set aside within 18 days or otherwise deal with this demand as set out in the notes within 21 days after its service on you, you could be made bankrupt and your property and goods taken away from you.
- Please read the demand and notes very carefully. If you are in doubt about your position you should seek advice immediately from a solicitor, a Citizens Advice Bureau or a licensed insolvency practitioner.

DEMAND

To: John Example
Address:
2 Example Road, York YO1 1BB

This demand is served on you by the creditor:
Name: Example Supplies Ltd
Address:
1 Sample Street, Leeds LS1 1AA

The creditor claims that you owe the sum of £6,100.00, full particulars of which are set out on page 2, and that it is payable immediately and, to the extent of the sum demanded, is unsecured.

SAMPLE

The creditor demands that you pay the above debt or secure or compound for it to the creditor's satisfaction.

[The creditor making this demand is a Minister of the Crown or a Government Department, and it is intended to present a bankruptcy petition in the [High Court] [County Court at Central London].] [Delete as appropriate]

Signature of individual: _____
Name (block letters): Jane Example
Date: 15 November 2026
* Position with or relationship to creditor: Director
* I am authorised to make this demand on the creditor's behalf.
* Delete if signed by the creditor himself.

Address (to which the court or the creditor will send any documents relating to this demand):
1 Sample Street, Leeds LS1 1AA
Tel. No: 0113 000 0000 Ref: SAMPLE-001

N.B. The person making this demand must complete the whole of pages 1, 2 and parts A, B and C (as applicable) on page 3.

DETAILS OF DEBT
(These details must include (a) when the debt was incurred, (b) the consideration for the debt (or if there is no consideration the way in which it arose) and (c) the amount due as at the date of this demand.)

(a) When the debt was incurred: 1 August 2026 (payment due 1 September 2026)
(b) Consideration for the debt / how it arose:
Unpaid invoice 1001 for goods supplied on 1 August 2026.
(c) Amount due as at the date of this demand: £6,100.00

Interest or other charges claimed:
None claimed

Note: If there is insufficient space, please continue on a separate sheet and clearly indicate on this page that you are doing so.

SAMPLE

PART A - Appropriate Court for Setting Aside Demand

Rule 10.4(4) and 10.48 of the Insolvency Rules 2016 states that the appropriate court is the court to which you would have to present your own bankruptcy petition in accordance with Rule 10.11. In accordance with those rules on present information the appropriate court is [the High Court] [the County Court at Central London] [or] [County Court Hearing Centre]:
[Name and address of the court – entered by you]

Any application by you to set aside this demand should be made to that court.

PART B

The individual or individuals to whom any communication regarding this demand may be addressed is/are:
Name (block letters): Jane Example
Address:
1 Sample Street, Leeds LS1 1AA
Telephone Number: 0113 000 0000
Email: jane@example.com
Reference: SAMPLE-001

PART C - For completion if the creditor is entitled to the debt by way of assignment

Original Creditor - Name: _____ Date(s) of Assignment: _____
Assignees - Name: _____ Date(s) of Assignment: _____

SAMPLE

HOW TO COMPLY WITH A STATUTORY DEMAND OR HAVE IT SET ASIDE (ACT WITHIN 18 DAYS)

If you wish to avoid a bankruptcy petition being presented against you, you must pay the debt shown on page 1, details of which are set out on page 2 of this notice, within the period of 21 days after its service upon you. Alternatively, you can attempt to come to a settlement with the creditor. To do this you should:

- inform the individual (or one of the individuals) named in Part B above immediately, that you are willing and able to offer security for the debt to the creditor's satisfaction; or
- inform the individual (or one of the individuals) named in Part B immediately that you are willing and able to compound for the debt to the creditor's satisfaction.

If you dispute the demand in whole or in part you should:

- contact the individual (or one of the individuals) named in Part B immediately.

If you consider that you have grounds to have this demand set aside or you do not quickly receive a satisfactory written reply from the individual named in Part B whom you have contacted, you should apply within 18 days from the date of service of this demand on you to the appropriate court shown in Part A above to have the demand set aside.

Any application to set aside the demand should be made within 18 days from the date of service upon you and be supported by a witness statement stating the grounds on which the demand be set aside. The forms may be obtained from the appropriate court when you attend to make the application.

REMEMBER! From the date of service on you of this document
(a) you have only 18 days to apply to this court to have the demand set aside, and
(b) you have only 21 days before the creditor may present a bankruptcy petition.

SAMPLE